

COMPENSATION BOARD DOCKET #20/02

August 28, 2019

307-20-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	August 1, 2019 Officers request to transfer the vacant annual salaries of the following positions to Temporary and Office Expense Funds for food service and medical service contracts.		\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
		Officers state that they do not intend to fill the vacant positions in FY20.			

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
450	307	Rappahannock Reg. Jail	7/16/2019	00009	R CKB	Office Expense	\$26,776	\$26,776	\$26,776
450	307	Rappahannock Reg. Jail	7/16/2019	00048	R CKA	Office Expense	\$26,185	\$26,185	\$26,185
450	307	Rappahannock Reg. Jail	7/16/2019	00049	R CKA	Office Expense	\$23,957	\$23,957	\$23,957
450	307	Rappahannock Reg. Jail	7/16/2019	00061	R CKB	Office Expense	\$29,927	\$29,927	\$29,927
450	307	Rappahannock Reg. Jail	7/16/2019	00157	R CKB	Office Expense	\$26,185	\$26,185	\$26,185
450 Total							\$133,030	\$133,030	\$133,030
460	307	Pamunkey Reg. Jail	7/26/2019	00107	RPMED	Office Expense	\$20,416	\$20,416	\$20,416
460 Total							\$20,416	\$20,416	\$20,416
Grand Total							\$153,446	\$153,446	\$153,446

VARIOUS	SHERIFFS/ SUPERINTENDENTS	August 19, 2019 Officers request to transfer accumulated Vacancy Savings to Temporary/Office expense.	\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
---------	------------------------------	---	--------	---

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
493	307	Middle River Reg Jail	8/19/2019	Vacancy Savings	Temporary	\$10,868.81	\$10,868.81
496	307	RSW Regional Jail	8/19/2019	Vacancy Savings	Office Expenses	\$84,109.50	\$84,109.50
Grand Total						\$94,978.31	\$94,978.31

307-20-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	CONSENT DOCKET	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	SHERIFF	<p>August 12, 2019 Officer requests, in accordance with §15.2-1606, to reimburse Bristol City for Defense Counsel at \$1,807.40.</p> <p>Staff notes that a memo dated January 28, 2019 from the Division of Risk Management states counsel would not be provided. In this suit, Plaintiff is not seeking monetary damages from the Sheriff, but is asking that the Jail be responsible for repairing the cap to his tooth, which is not covered by the Division of Risk Management's VARISK program.</p>		\$1,807.40	Approved in accordance with §15.2-1606, <u>Code of Virginia</u> .
RICHMOND CITY	SHERIFF	<p>August 8, 2019 - Officer requests to transfer the remaining annual vacant salary amount of \$30,685.42 from position 00263 to Temporary Funds, effective July 1, 2019.</p> <p>Due to the position Reallocation Policy, this office must hold one (1) position vacant in FY20; however vacancy savings from positions held vacant may be transferred to another budget category for expenditure.</p>		\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

772-20-02: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MECKLENBURG COUNTY	COMMONWEALTH'S ATTORNEY	August 13, 2019 Officer requests to transfer the vacant annual salary of the following position to Temporary Salaries as noted. Officer states he does not intend to fill this position in FY20.	\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
117	772	Mecklenburg County	8/13/19	pos. 00005	JSECA	Temporary	\$13,092	\$13,092	12,001.00

AMHERST COUNTY	COMMONWEALTH'S ATTORNEY	<p>August 6, 2019 At its meeting on July 31, 2019, the Compensation Board approved the Officer's request to transfer Turnover funds in the amount of \$5,911 and base Temporary funds in the amount of \$1,998 to position 00002.</p> <p>The Officer requests to rescind his July, 2019 approval to use turnover funds but wishes to instead transfer base Temporary funds in the amount of \$7,909 to increase the annual salary of position 00002, effective July 2, 2019 from \$79,086 to \$86,995. This salary increase is within Compensation Board policy.</p> <p>Officer acknowledges that due to budget reductions he currently has one unfunded authorized position; and understands that taking action to move base temporary funds to salaries of existing personnel may significantly reduce his options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p>	\$0.00	The Compensation Board approved the officer's request to rescind an earlier request to transfer \$1,998 from base temporary salary funds, and instead transfer \$7,909 from base temporary salary funds, to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's base temporary funds budget in the current as well as subsequent fiscal years.
----------------	-------------------------	---	--------	---

FIPS	Office Code	Locality Name	Request Date	From Category	Current Temporary Base	New Temporary Base	Amount Requested	Pro-Rated for FY19
009	772	Amherst County	8/6/19	Temporary Salaries	\$16,046	\$8,137	\$7,909	\$7,565.14

773-20-02: CIRCUIT COURT CLERKS
NONE.

771-20-02: COMMISSIONERS OF THE REVENUE
NONE.

774-20-02: TREASURERS
NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #20/01.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, September 25, 2019 at 10:00 a.m. and Wednesday, October 23, 2019 at 10:00 a.m.	N/A	Confirmed.
3.	CONVERSION OF PART-TIME COMMONWEALTH'S ATTORNEYS TO FULL-TIME	COMMONWEALTH'S ATTORNEY	Staff provides information to the Compensation Board regarding the conversion of Commonwealth's Attorney's offices from Part-Time to Full-Time status. Of 3 part-time Commonwealth's Attorney's offices eligible to elect conversion to full-time status, no office made such an election. Two offices indicated they did not intend to convert to full-time status, and one office did not provide a response at this time. Consequently, no budget amendment seeking funding for office conversions will be necessary.	N/A	Noted.
4.	FY20-22 BIENNIUM BUDGET DEVELOPMENT PROCSS	COMPENSATION BOARD	Staff provides overview of budget development process and potential decision package items for submission to DPB.	N/A	Approved to move forward with development of materials and submission documents, pending concurrence of Cabinet Secretary
5.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	TTF Budgeting: FY20 TTF requests are currently being submitted by Clerks and will be presented for consideration by the Board at its September 25, 2019 meeting.	N/A	Noted.

FOR YOUR INFORMATION
NONE.

CLOSED MEETING
COMPENSATION BOARD DOCKET #20/02
August 28, 2019

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Tyrone Nelson. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY COMPENSATION BOARD DOCKET #20/02 August 28, 2019

307-20-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	August 26, 2019 Officers request to transfer accumulated Vacancy Savings to Temporary/Office expense.		\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
183	307	Sussex County	8/26/2019	Vacancy Savings	Temporary	\$10,749.74	\$5,374.87
183	307	Sussex County	8/26/2019	Vacancy Savings	Office Expenses	\$0.00	\$5,374.87
650	307	Hampton City	8/26/2019	Vacancy Savings	Office Expenses	\$217,505.62	\$217,505.62
Grand Total						\$228,255.36	\$228,255.36

BUENA VISTA	SHERIFFS	August 26, 2019 Officer requests to transfer the vacant annual salary of the following position to Temporary Salaries Funds.	\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
-------------	----------	--	--------	--

Officer states that he does not intend to fill the vacant
position in FY20.

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
530	307	Buena Vista City	8/26/2019	00003	SECI	Temporary	\$24,494	\$24,494	\$22,452.83
530 Total							\$24,494	\$24,494	\$22,452.83

Public Body: Compensation Board
 Date: August 28, 2019
 Time: 10:00 a.m.
 Location: Compensation Board Conference Room
 Oliver Hill Building, 102 Governor Street
 Richmond, VA 23219
 Members: Tyrone Nelson, Chairman (present)
 Craig Burns, Ex Officio member (present)
 Martha Mavredes, Ex Officio member (present)

H:\Word\Docket\FY20\August FY20 Minutes.docx